NICVA Employee Driver Declaration

Driver's Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Role \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How long have you held a full driving licence? \_\_\_\_\_\_

Do you have prosecution pending for any road traffic offences?

Yes/No

If you have answered YES to the above please provide full details below (including dates, circumstances, costs of accidents and fines etc.)

Is your vehicle taxed for the current year?

Yes/No

If your vehicle is 3 years old or more do you have a valid MOT certificate?

Yes/No

Do you have appropriate business insurance if driving your own vehicle for business purposes?

Yes/N0

I hereby declare that the answers given above are true to the best of my knowledge and belief.

Drivers Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Staff should make HR aware of any changes. To omit any information is potentially a disciplinary matter.*